



BORING WATER DISTRICT #24

PO BOX 66 ~ BORING OR 97009
Phone (503) 663-4594 ~ Fax (503) 489-5315

Utility Worker 1 -

Posted: 12/29/2023

Salary: DOE Hourly \$17.83 - \$31.85

Location: Boring, OR

JOB TYPE: Non-Exempt

CLOSING DATE: Open until filled. Applications will be reviewed as received.

GENERAL DESCRIPTION: This is an entry level hands-on position that includes assisting in all essential duties and responsibilities of the Field Superintendent, and District Manager. The Utility Worker performs a variety of skilled and semi-skilled manual labor tasks in, but not limited to, construction, maintenance, landscape, and repair operations of District facilities including installing, maintaining, repairing, testing, or sampling of water infrastructure, reading water meters and general housekeeping. Assignments involve the safe use of a variety of hand and power tools, and the safe operation of construction equipment and maintenance equipment. Work may be performed as part of a team, or individually, in inclement weather, for extended periods of time, and hazardous locations such as streets, right of way areas, ditches, and confined spaces.

ESSENTIAL FUNCTIONS: Performs manual tasks related to water system maintenance and repair, water line excavation in roadways and public rights-of-way, water meter reading, and underground water line location work. Must be able to receive, interpret, and carry out verbal instructions, read work orders, accurately complete forms and write reports on work, time, and material used.

MINIMUM QUALIFICATIONS: Must have a high school diploma or GED and possess a valid Oregon driver's license. Must possess knowledge of basic types of tools and their appropriate usage, knowledge of standard safety procedures, skills in the use of light maintenance construction equipment, ability to maintain accurate records, ability to communicate clearly and concisely both orally and in writing, and ability to work effectively with employees and the public. Must be able to bend, stoop, crawl and work in restricted areas and be able to lift equipment and materials weighing up to 50 lbs.

PREFERRED / DESIRED QUALIFICATIONS: Possession of, or ability to obtain within 12 months, an Oregon Health Authority Water Distribution Operator 1; general experience and knowledge in drinking water industry, construction industry for installation and or repair and maintenance of

water systems. One year of specialized or technical training beyond high school in water quality, water system operation or treatment, and at least one year of experience as a utility worker; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

BENEFITS:

- Medical benefits (Regence Blue Cross Blue Shield)
- Dental – (Delta or Moda)
- Vision – (Regence Blue Cross Blue Shield)
- Accrued Vacation – Based on Years of continuous service, and regular hours worked.
- Accrued Sick leave – 5.34 hours per month
- Life insurance policy
- Short and long term disability insurance (employee paid)
- 9% annual retirement – SEP plan managed by 3rd party
- Bereavement leave
- Clothing provided (Safety colored work shirts, rain gear, misc. coats, etc. as needed)
- Cell phone allowance
- 10 Holidays per year – New Year’s Day, Presidents Day, Memorial Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving, the day after, Christmas Eve Day, and Christmas.
- On the job training

HOW TO APPLY:

Interested candidates can email the following, to: Boringwater@boringwater.com

Via regular mail to: Boring Water District P.O. Box 66 Boring Oregon 97009

Dropped off in person at: 28577 S.E. Wally Rd Boring Or, 97009

Attach formal Cover Letter: (required)

Attach formal Resume: (required)

Attach valid Credentials, Certifications or Licensing (if applicable)

Attach supplemental questions and answers

Attach up to (2) ea: professional or personal letters of reference

Supplemental questions:

Please answer the following questions. Completion of the supplemental questions is required and is an integral part of the evaluation process. Answers should be as complete as possible, this information will be critical in the assessment to identify those candidates who will be invited to continue in the hiring process. A response of "see resume" or left blank will deem your responses to the supplemental questions as incomplete. Note: All application materials submitted will be reviewed along with your supplemental questions.

1. Please provide an overview of your experience, education and/or training that demonstrates your knowledge, skill, and abilities in the waterworks industry which would make you a desirable candidate for this position.
2. Please indicate your work experience using the following tools and/or equipment.
 - A -Hand tools
 - B -Powers tools
 - C -Pneumatic tools
 - D -Volt meter
 - E -Welding equipment
 - F -Air compressor
 - G -Jack Hammer
 - H -Generator
 - I -Portable pumps
 - J -Ditch witch
 - K -Backhoe
 - L -Tractor scraper
 - M -Bulldozer
 - N -Excavator
 - O -Dump truck
 - P -Truck and trailer, plus backing up abilities in tight areas
 - Q -Locating equipment
 - R -Hydrovac unit and hydro-excavation
 - S – Industry specific, specialized tools; such as tapping machines etc.
3. What about this position interests you?
4. What do you feel makes you a good fit for the position?
5. Describe a situation where you were involved in handling an emergency situation, and how you rose to the challenge to reach a satisfactory outcome.